

Firefighters Burn Institute  
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Sacramento, CA 95820  
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Welcome New Staff Member!

Thank you for your interest in the Firefighters Kids Camp. The following information provided below is to assist you with our paperwork process. Should you have any questions regarding the following information, please do not hesitate to contact us for clarification or assistance.

**HEALTH QUESTIONNAIRE (every 2yr)**

Please fill out and sign the DMV Health Questionnaire. If you have proof of a full health exam within the last two (2) years prior you may submit this in place of the questionnaire.

**FIRE PERSONNEL:** A current DMV Medical Health Examiners Card may be submitted in substitution of filling out the DMV Health Questionnaire. Please include the copy of the DMV Medical Report that was signed by the physician which accompanies the DMV card.

**TB TESTING (every 4yr)**

State regulations require TB screening at a minimum every 4 years for volunteers (staff) who will have repeated contact with children. The Mantoux PPD Test is the only acceptable method of TB screening. You will need a form from your doctor or health facility with the following information:

1. Type of test - Mantoux (PPD) only
2. Date of test
3. Skin Test Results
4. Signature of doctor or designee

**HEPATITIS B VACCINATIONS**

If protected by this vaccination, please provide supporting documentation from your physician or employer **OR** you can sign the "Hepatitis B Vaccination Declination Form" provided.

**BACKGROUND CHECKS - LIVESCAN**

Per state law, all staff working with children must be screened in order to identify and exclude ex-offenders with a history of violent and/or sex crimes, especially where those crimes were directed against children. The Firefighters Kids Camp will conduct background investigations of all staff. Each new staff candidate will be required to be fingerprinted using the "Live Scan" process in order to facilitate a criminal records check by the California State Department of Justice.

Thanks again for your participation and understanding. We look forward to working with you!

Sincerely,

*Firefighters Kids Camp Committee*